

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
SEPTEMBER 18, 2013
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

MEMBERS Ms. Suzanne Vimislik
PRESENT: Mrs. Mary Haskell
Mr. Rusty Storm
Mr. Robert Strick
Mr. Joseph Walker
Mr. Robert Sullivan
Mr. Thomas Donnelly, Jr.

ALSO Mr. Gerardo Tagliaferri, Superintendent
PRESENT: Dr. Renée Stalma, Ed.D., Assistant Superintendent
Mr. Mark Gorgos, Legal Advisor to the Board
Mr. Ethan Berry, Business Executive
Ms. Diane Kalmen, District Clerk
Mrs. Maureen Kline, Director of Special Services (CSE)
Mr. Ralph Schuldt, Director of Facilities
Mr. Don Gerlach, Director of Technology
Mr. David Daniels, High School Principal
Mr. Roland Doig, Middle School Principal
Ms. Erin Eckert, Donnelly Principal
Ms. Natalie Brubaker, Brookside Principal
Mrs. Kathy Hattala, English Teacher High School; SVTA Representative
Ms. Michelle Smith, SVESSA President
Mr. Edward Bernhauer, Bearsch Compeau Knudsen
Mr. Bill Sands, Bearsch Compeau Knudsen
D. Leslie Spurgin, Ciaschi, Dietershagen, Little, Mickelson & Company, LLP

Mrs. Suzanne Vimislik, Board President, called the meeting to order at 6:43 p.m. and led the salute to the American flag.

RECORD OF ATTENDANCE – Mr. Strick made a motion, seconded by Mr. Donnelly, to accept into record the attendance for the September 18, 2013 Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

APPROVAL OF MINUTES – Mr. Walker made a motion, seconded by Mr. Donnelly, to approve the minutes of the August 28, 2013 Special Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – Homecoming is being held on September 28 and the theme is Superheroes.

FINANCIAL REPORTS – Mr. Strick made a motion, seconded by Mrs. Haskell, to acknowledge receipt of the August Financial Reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mr. Tagliaferri

Financial Audit Report – Leslie Spurgin reviewed the 2012-2013 External Audit Report and stated that the District ended the year with a pretty strong financial position.

Technology Plan Report – Don Gerlach reviewed the 2013-2016 Technology Application Plan, and the vision, goals and professional development for the plan

External Audit Report – Mr. Sullivan made a motion, seconded by Mr. Walker, that the 2012-13 External Audit Report submitted by Ciaschi, Dietershagen, Little, Mickelson & Company, LLP, be accepted by the Susquehanna Valley Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

Internal Audit Report – Mr. Strick made a motion, seconded by Mr. Donnelly, that the 2012-13 Internal Audit Report submitted by Ernie Skadias, Internal Auditor, be accepted by the Susquehanna Valley Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

Resolutions – Mrs. Haskell made a motion, seconded by Mr. Sullivan, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 2 services recommended on the CPSE list 9/13/13

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Colleen Roberts	Bus Attendant/Transportation	\$7.47 Per Hour	9/19/13
Jonathan Schultze	Lifeguard/Pool	\$7.25 Per Hour	9/19/13
Sara Yezzi	Lifeguard/Pool	\$7.25 Per Hour	9/19/13
Greggory Morgan	Lifeguard/Pool	\$7.25 Per Hour	9/19/13
Bethany Francis	Lifeguard/Pool	\$7.25 Per Hour	9/19/13
Kristopher Colley	Lifeguard/Pool	\$7.25 Per Hour	9/19/13

Long-Term Substitute Instructional Appointment – that the following long-term substitute instructional appointment be approved:

<u>Name</u>	<u>Subject/Position</u>	<u>Long-Term Assignment</u>	<u>Rate of Pay</u>
Heather Benning	LTS – Elementary Sp. Ed.	9/19/13 – 11/19/13 (Melissa Decker)	As Per Board Policy

Instructional Substitute Appointments – that the following per diem substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Dan Simonds	Substitute Teacher – Certified	As Per Contract	9/19/13
Julie Paludi	Substitute Teacher – Non-Certified	As Per Contract	9/19/13

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Kelly Lynady	Substitute Food Service Helper	\$7.25 Per Hour	9/19/13
Joyce Hawkins	Substitute Food Service Helper	\$7.25 Per Hour	9/19/13
Teresa Steflik	Substitute Pool Supervisor	\$12.00 Per Hour	9/19/13
Shawna Barrett	Substitute Pool Supervisor	\$12.00 Per Hour	9/19/13
Evan Ligeikis	Substitute Pool Supervisor	\$12.00 Per Hour	9/19/13
Anthony Marascia	Substitute Bus Driver	\$10.09 Per Hour	9/19/13

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A9060.800-99-700	A9901.930-99-901	\$30,000.00
A2110.401-99-990	A2070.401-99-990	\$7,500.00
A2110.401-99-990	A2070.154-99-990	\$7,500.00

Tenure – that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Rebecca Wolf	Child Education B-2, 1-6	Brookside	10/10/13

Vehicle Disposal – that the following vehicle that is no longer operable be disposed of and sent to auction:

<u>Item</u>	<u>Make</u>	<u>Year</u>	<u>VIN #/Serial #</u>
Ranger XLT	Ford	1999	1FTYR14V8XTA91905

Central Treasurer – that Mary Kocenko be and is hereby appointed Central Treasurer of this District to serve during the school year 2013-14.

Upon vote the motion was approved unanimously. (7 yeases)

District-Wide School Safety Plan – Mr. Donnelly made a motion, seconded by Mr. Strick, to accept the District-Wide School Safety Plan, updated September 2013. Upon vote the motion was approved unanimously. (7 yeases)

SVESSA Contract – Mrs. Haskell made a motion, seconded by Mr. Donnelly, that the Susquehanna Valley Board of Education approve the funds for the contract between the District and the Susquehanna Valley Education Support Staff Association (SVESSA) for the school years July 1, 2013, through June 30, 2016. Upon vote the motion was approved unanimously. (7 yeases)

SVTA Contract – Mr. Sullivan made a motion, seconded by Mr. Walker, that the Susquehanna Valley Board of Education approve the funds for the contract between the District and the Susquehanna Valley Teachers’ Association (SVTA) for the school years July 1, 2013, through June 30, 2015. Upon vote the motion was approved unanimously. (7 yeases)

Long-Term Substitute Instructional Appointment – Mr. Walker made a motion, seconded by Mr. Strick, that the following long-term substitute instructional appointment be approved:

<u>Name</u>	<u>Subject/Position</u>	<u>Long-Term Assignment</u>	<u>Rate of Pay</u>
Nicole Osborne	LTS – AIS Math	9/19/13 – 1/27/14 (Kathryn Tokos)	As Per Board Policy

Upon vote the motion was approved unanimously. (7 yeases)

Lead Agency Determination – Mrs. Haskell made a motion, seconded by Mr. Sullivan, that WHEREAS, the Susquehanna Valley Central School District (“District”) is required to act as Lead Agency for the Environmental review of the School District construction projects under the New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA); and

WHEREAS, the District is planning a Capital Improvement Project that will consist of lighting and electrical upgrades, roof replacement, classroom renovation, locker replacement, asbestos abatement and other general building improvements at various District buildings, as more specifically described in the August 14, 2013 Potential Scope Summary attached hereto (the “Action”);

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Susquehanna Valley Central School District, as follows:

Section 1. The Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York hereby declares the District as the Lead Agency for this action.

Section 2. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeases)

SEQRA Determination – Mr. Strick made a motion, seconded by Mr. Donnelly, that WHEREAS, the Action contemplated is a Capital Improvement Project that will consist of lighting and electrical upgrades, roof replacement, classroom renovation, locker replacement, asbestos abatement and other general building improvements at various District buildings, as more specifically described in the August 14, 2013 Potential Scope Summary attached hereto (the “Action”); and

WHEREAS, pursuant to New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA), the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQRA);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Susquehanna Valley Central School District as follows:

Section 1. Based upon an examination of the Scope of Proposed Project Documentation and other project related material provided by the District's Architect, the criteria contained in SEQRA, and review of all relevant areas of potential environmental concerns, the Board makes the following findings with respect to the Action:

- a. The Action is a Type II Action as such term is defined in SEQRA as the Action consists of (i) maintenance or repair involving no substantial changes in an existing structure or facility, pursuant to 617.5(c)(1); (ii) the replacement, rehabilitation or reconstruction of a structure or facility...including upgrading buildings to meet building or fire codes, pursuant to 617.5(c)(2); (iii) construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local law use controls..., pursuant to 617.5(c)(7); and/or (iv) routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet, pursuant to 617.5(c)(8).
- b. As a consequence of the foregoing, the Action is therefore not subject to any further review by the District under SEQRA.

Section 2. The Clerk of the Board is hereby directed to file a copy of this resolution in the office of the Board in a file that will be readily accessible to the public.

Section 3. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeases)

Special District Meeting – Mr. Donnelly made a motion, seconded by Mrs. Haskell, that BE IT RESOLVED, by the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. In order to implement a capital improvement program a Special District Meeting of the qualified voters of said School District shall be held at Susquehanna Valley High School, in Conklin, New York, in said School District, on the 10th day of December, 2013, at 12:00 o'clock P.M., Prevailing Time, for the purpose of voting by paper ballot upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock P.M. and 9:00 o'clock P.M., Prevailing Time.

Section 2. The School District Clerk is hereby authorized to amend and or supplement the notice of the Special District Meeting hereinafter set forth from time to time as, in his or her discretion such amendment may be required.

Section 3. The notice of said Special District Meeting, including the proposition to be voted upon, shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof.

Section 4. That the School District Clerk is hereby authorized and directed to cause notice to be given of said Special District Meeting in substantially the form hereinbefore prescribed, by publishing the same four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days before said meeting, in the *Country Courier* and the *Press and Sun-Bulletin*, two newspapers having a general circulation in said School District, and by giving such other notice as in his/her discretion may be deemed advisable.

Section 5. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeases)

Information – The Facilities Committee will be meeting on October 15 to review the public information plan for the capital project vote in December. Information will be sent in *Saber Views* in October, public meetings will be held in November and a flyer will be mailed prior to the vote. The opening of school went smoothly. Mr. Tagliaferri reviewed the Superintendent's Conference Days held September 3 and 4. Susquehanna Valley will be participating in PARCC (Partnership for Assessment of Readiness for College and Careers) field testing. The Administrative Manual was

completed over the summer. The Broome-Tioga School Boards Association will be holding a business meeting on October 9.

ASSISTANT SUPERINTENDENT'S REPORT – Dr. Stalma

Dr. Stalma reported that it was a very smooth opening of school. Mr. Tagliaferri and Dr. Stalma visited all the schools. Focus continues on APPR and Dr. Stalma reviewed the upcoming training sessions that are being held.

VOICE OF THE ADMINISTRATORS – Mrs. Brubaker reported that it was a smooth opening to school. The PTA kick off was held on September 17. The Olweus kick off will be held on September 24. Open House is being held October 3. They are preparing for the SLO pre-tests.

Mrs. Kline reported that she has been busy visiting classrooms and teachers.

Mrs. Eckert reported that it was a great start to school. Open House is being held September 19 as well as the PTA book fair. They are canvassing students for the Odyssey of the Mind teams.

Mr. Doig reported that it was a great opening to school. RTS Day is being held September 27. Some SLO pre-tests have been given.

Mr. Daniels reported that teaching and testing is underway. The fall sports season is off to a good start. Spirit Week is being held the week of September 23 and Homecoming is September 28.

Mr. Schuldt reported that they are wrapping up the 2008 Capital Project and the punch lists are being completed.

SVTA – Mrs. Hattala stated that the teachers are re-energized. A fundraiser for the scholarships was held last week. Mrs. Hattala reported on the Positive School Environment Committee and the work they are doing.

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Donnelly made a motion, seconded by Mr. Strick, that the Board of Education meet in Executive Session to discuss specific personnel matters. Upon vote the motion was approved unanimously. (7 yeses)

At 7:58 p.m. the Board recessed

At 8:08 p.m. the Board met in Executive Session

At 8:49 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Walker made a motion, seconded by Mr. Donnelly, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Vimislik adjourned the meeting at 8:49 p.m.

Respectfully submitted,

Diane M. Kalmen
School District Clerk